

**Rural Community of Upper Miramichi  
6094 Route 8, Boiestown, November 24, 2025**

**PLACE:** The Council meeting of the Rural Community of Upper Miramichi was held in the Upper Miramichi Community Center on November 24 at 7:03 p.m.

**ATTENDANCE:** Mayor MA Douglas Munn, Councillor Frank McKeil, Councillor Dustin Munn, Councillor Wendy Wellwood, Councillor Grant Ross, Margie McKay-Lyons, Mary Hunter and Nolan Astle were in attendance.

1. **CALL TO ORDER:** Mayor MA Douglas Munn called the meeting to order.
2. **AGENDA:** It was moved by Councillor Ross and seconded by Councillor Wellwood to approve the agenda as presented. Motion carried.
3. **MINUTES:** It was moved by Councillor McKeil and seconded by Councillor Munn to approve the minutes of October 27 as presented. Motion carried.
4. **NOTATION OF QUORUM:** Mayor MA Douglas Munn noted that a quorum was present.
5. **DECLARATION OF CONFLICT OF INTEREST:** No conflict declared by Council.
6. **RCMP REPORT:** No RCMP representative was present.
7. **BUILDING INSPECTOR REPORT:** Nolan Astle presented his report. Mayor Munn asked that Nolan prepare a year-end report for December meeting.
8. **RSC UPDATE:** Mayor Munn was unable to attend the last meeting. Mary Hunter reported that the GMSC 2026 Budget was approved.
9. **FIRE DEPARTMENT AND EMO REPORT** – Councillor Munn reported the fire department responded to 2 fires and 1 MVI. Training was on hoses.

Councillor Munn said the tracks have been installed on ATV. Truck 1 has been fixed and returned to service.

Councillor Munn said the fire department will help out at the Orange Lodge breakfast on November 29. The funds will go to the breakfast programs at UMES, Central NB Academy and Doaktown Elementary.

The annual Christmas party is scheduled for December 13.

EMO – Councillor Munn said he does not have any updates.

It was moved by Councillor Ross and seconded by Councillor McKeil to accept the Fire Department and EMO report as presented. Motion carried.

**10. RECREATION & PARKS REPORT** – Councillor Ross said there was a good turnout for the gun rally November 24.

Councillor Ross commented that Winter Fun Day is scheduled for February 14 with snow day February 15. Council and staff will try to come up with some new things to do.

It was moved by Councillor Munn and seconded by Councillor Wellwood to accept the recreation and parks report as presented. Motion carried.

**11. TOURISM and TRANSPORTATION REPORT:**

**Tourism:**

Councillor McKeil said he will need to check with a couple of contractors to see if they can come do the ground work for the kiosk on the trail.

**Transportation:**

Councillor McKeil said he been getting things prepared for the speed sign installation.

Councillor McKeil said he contacted DTI regarding a sign for school bus stop for a disabled child. He also asked that the bus turning signs be reinstalled in Holtville. Councillor Ross said the bus turning signs have been installed.

Councillor McKeil commented that he has been working on the Municipal requests for the Provincial Municipal Highway Partnership program.

It was moved by Councillor Ross and seconded by Councillor Munn to accept the Tourism and Transportation report as presented. Motion carried.

**12. CORRESPONDENCE**

A letter was received from Prospect Place – Village of Doaktown requesting sponsorship of RCUM sign on the dasher board. It was moved by Councillor Munn and seconded by Councillor Wellwood to renew the sponsorship for 2 years at a cost of \$1000. Motion carried.

The Royal Canadian Legion New Brunswick Command sent a thank you and certificate for supporting the Military Service Recognition Book.

The Royal Canadian Legion New Brunswick Command sent a request to place an ad in the Military Service Recognition Book for 2026. It was moved by Councillor Munn and seconded by Councillor Wellwood to place an ad in the 2026 Military Service Recognition Book at the cost of \$255. Motion carried. This will be invoiced in 2026.

A letter from Joe O'Neill was sent to Council via email.

**13. BUSINESS ARISING FROM THE MINUTES & UPDATES:**

13.1 *Gas Tax Projects* – Councillor Ross said Hogan’s Paving has placed reclaim for .5 km on each side at Porter Cove on the trail for a total of 1 km. He has also been in contact with Trent Walker regarding the lighting on the trail. Trent suggested looking at electric lighting vs. solar.

13.2 *Former Nursing Home* – Councillor Ross the Committee has met with Peter Milan from the Housing Hub on November 5<sup>th</sup> and 19<sup>th</sup>.

13.3 *Unsightly Premises / Dangerous* – Councillor Munn he has tried several times to get in contact with the property owner in question. He has also contacted the Fire Marshall who said there isn’t recourse that can be taken by them. He has contacted Aaron Kennedy, Minister of Local Government. It was suggested by Council to contact the lawyer to see what legal requirements may be available.

13.4 *2026 Budget* – Mary Hunter reviewed the 2026 Budget she prepared.

It was moved by Councillor Ross and seconded by Councillor Wellwood:

BE IT RESOLVED THAT: The sum of **\$ 1,186,896** be the total operating budget of Upper Miramichi, that the sum of **\$797,715** be the Warrant of the local government for the ensuing year, and that the tax rate(s) for the local government be **\$ 0.5297**, and **\$0.5297**. The Council orders and directs the levying by the Minister of Local Government of said amount on real property liable to taxation under the Assessment Act within the local Government of Upper Miramichi.

**14. NEW BUSINESS:**

14.1 *Janitorial Quote* – Mayor Munn reviewed the quotes received from 712159 NB Ltd and Affordable Cleaning Services.

712159 NB Ltd. quote as follows: \$5400 / 2026, \$5500 / 2027, \$5600 / 2028 for Municipal building; \$2750 / 2026, \$2825 / 2027, \$2900 / 2028 for Boiestown Firehall.

Affordable Cleaning Services quote as follows: \$5760 / 2026, \$5760 / 2027, \$5820 / 2028 for Municipal building; \$3840 / 2026, \$3840 / 2027, \$3920 / 2028 for Boiestown Firehall.

It was moved by Councillor Munn and seconded by Councillor McKeil to accept the quote from 712159 NB Ltd. Motion carried.

**15. DATE OF NEXT MEETING:** The next regular monthly meeting will be held on December 15, 2025 at the Community Room at the Upper Miramichi Community Center.

**16. ADJOURNMENT:** The motion to adjourn was made by Councillor Wellwood at 7:59 pm.

*Respectfully submitted,*

---

Mary Hunter  
Administrative Clerk/Treasurer

---

MA Douglas Munn,  
Mayor