

**Rural Community of Upper Miramichi
6094 Route 8, Boiestown, July 28, 2025**

PLACE: The Council meeting of the Rural Community of Upper Miramichi was held in the Upper Miramichi Community Center on July 28 at 7:02 p.m.

ATTENDANCE: Mayor MA Douglas Munn, Councillor Frank McKeil, Councillor Dustin Munn, Councillor Wendy Wellwood, Councillor Grant Ross, Margie McKay-Lyons, Mary Hunter and Nolan Astle were in attendance.

1. **CALL TO ORDER:** Mayor MA Douglas Munn called the meeting to order.
2. **AGENDA:** It was moved by Councillor Ross and seconded by Councillor McKeil to approve the agenda with amendment of 14.3 Dog Control and Solid Waste / Recycling. Motion carried.
3. **MINUTES:** It was moved by Councillor McKeil and seconded by Councillor Wellwood to approve the minutes of June 30 as presented. Motion carried.
4. **NOTATION OF QUORUM:** Mayor MA Douglas Munn noted that a quorum was present.
5. **DECLARATION OF CONFLICT OF INTEREST:** No conflict declared by Council.
6. **RCMP REPORT:** No RCMP representative was present.
7. **BUILDING INSPECTOR REPORT:** Nolan Astle presented his report.
8. **RSC UPDATE:** Mayor Munn said he was unable to attend the last meeting. The date of the next meeting will be given to Councillor Ross.
9. **FIRE DEPARTMENT AND EMO REPORT** – Councillor Munn reported the fire department had 1 MVI. Training was on the ladder.

Councillor Munn said there is an issue with the water coming from the fish pond at the Central NB Woodmen’s Museum as this is what loads the trucks.

Firefighters attended the Library on July 25th.

Councillor Munn said he received a quote for the jaws of life.

EMO – Councillor Munn said he does not have any updates.

It was moved by Councillor Ross and seconded by Councillor Wellwood to accept the Fire Department and EMO report as presented. Motion carried.

10. RECREATION & PARKS REPORT – Councillor Ross said the Park is being used a lot. The volleyball net is up and being used.

Councillor Ross commented that the tennis court project was looked at by contractor for resurfacing.

Margie McKay-Lyons reviewed with Council about the quotes for the McNamee ball field.

It was moved by Councillor Wellwood and seconded by Councillor McKeil to approve the capital expenditure at the McNamee Ballfield project to Marwood Ltd in the amount of \$10,264.00 plus HST. Motion carried.

It was moved by Councillor Wellwood and seconded by Councillor Ross that sum of \$10,624.00 be transferred from the General Capital Reserve Fund to the General Capital Fund for Marwood Ltd. for the McNamee Ballfield project. Motion carried.

It was moved by Councillor Ross and seconded by Councillor Wellwood to approve the capital expenditure at the McNamee Ballfield project to Guillevin International Co in the amount of \$30,333.33 plus HST. Motion carried.

It was moved by Councillor McKeil and seconded by Councillor Munn that sum of \$30,333.33 be transferred from the General Capital Reserve Fund to the General Capital Fund for Marwood Ltd. for the McNamee Ballfield project. Motion carried.

It was moved by Councillor Ross and seconded by Councillor McKeith to accept the quote from E&E Powerline to complete the poles and lights project at the McNamee Ballfield. Motion carried.

It was moved by Councillor McKeil and seconded by Councillor Ross to approve the capital expenditure at the McNamee Ballfield project to E&E Powerline in the amount of \$38,975 plus HST. Motion carried.

It was moved by Councillor Munn and seconded by Councillor Ross that sum of \$38,975 be transferred from the General Capital Reserve Fund to the General Capital Fund for E&E Powerline for the McNamee Ballfield project. Motion carried.

11. TOURISM and TRANSPORTATION REPORT:

Tourism:

Councillor McKeil said the Thomas Boies 200th Anniversary has not had a review to date.

Transportation:

Councillor McKeil said the Holtville Road has been paved and a culvert installed.

It was moved by Councillor Munn and seconded by Councillor Wellwood to accept the Tourism and Transportation report as presented. Motion carried.

12. CORRESPONDENCE

A letter from Citizens of Upper Miramichi sent a letter regarding the possibility of building a dog park. Mary Hunter will send a letter back to voice Council's comments.

13. BUSINESS ARISING FROM THE MINUTES & UPDATES:

13.1 *Gas Tax Projects* – Mayor Munn commented on the list provided of items to be completed.

13.2 *Personnel Policy Review* – Mary Hunter said she still has not had time to review it.

13.3 *Former Nursing Home* – Councillor Ross said he has nothing new to report at this time. A meeting has been set up with MP Mike Dawson.

14. NEW BUSINESS:

14.1 *Clerk Training* – Mary Hunter gave Council the dates for the next Clerk training sessions. September 9 – 12 and September 23 and 24.

14.2 *Insurance Policy* – Mary Hunter gave Council the quotes for insurance for Upper Miramichi. It was moved by Councillor McKeil and seconded by Councillor Ross to accept the quote from Arthur J. Gallagher Canada Limited. Motion carried.

14.3 *Dog Control and Solid Waste / Recycling* – Mayor Munn explained that he would like to pass a couple of his chairs on to Councillor Wellwood. It was moved by Councillor McKeil and seconded by Councillor Ross to approve the chairs of Dog Control and Solid Water for Councillor Wellwood. Motion carried.

15. DATE OF NEXT MEETING: The next regular monthly meeting will be held on August 25, 2025 at the Community Room at the Upper Miramichi Community Center.

16. ADJOURNMENT: The motion to adjourn was made by Councillor Wellwood at 8:12 pm.

Respectfully submitted,

Mary Hunter
Administrative Clerk/Treasurer

MA Douglas Munn,
Mayor