

**Rural Community of Upper Miramichi
6094 Route 8, Boiestown, December 15, 2025**

PLACE: The Council meeting of the Rural Community of Upper Miramichi was held in the Upper Miramichi Community Center on December 15 at 7:02 p.m.

ATTENDANCE: Mayor MA Douglas Munn, Councillor Frank McKeil, Councillor Dustin Munn, Councillor Wendy Wellwood, Councillor Grant Ross, Margie McKay-Lyons, Mary Hunter and Nolan Astle were in attendance.

1. **CALL TO ORDER:** Mayor MA Douglas Munn called the meeting to order.
2. **AGENDA:** It was moved by Councillor McKeil and seconded by Councillor Ross to approve the agenda as presented. Motion carried.
3. **MINUTES:** It was moved by Councillor Munn and seconded by Councillor Wellwood to approve the minutes of November 24 with amendment to 13.1. Motion carried.
4. **NOTATION OF QUORUM:** Mayor MA Douglas Munn noted that a quorum was present.
5. **DECLARATION OF CONFLICT OF INTEREST:** No conflict declared by Council.
6. **RCMP REPORT:** No RCMP representative was present.
7. **BUILDING INSPECTOR REPORT:** Nolan Astle presented his report.

The Contract for the Building Inspector services ends December 31, 2025. A new contract was drawn up. It was moved by Councillor Ross and seconded by Councillor Wellwood to renew the contract with Nolan Astle. Motion carried.

8. **RSC UPDATE:** Mayor Munn was unable to attend the last meeting. He commented that there will be an outside company review of the GMSC jobs.
9. **FIRE DEPARTMENT AND EMO REPORT** – Councillor Munn reported the fire department responded to 3 MVI's. No training.

The annual Christmas party was held on December 13.

EMO – Councillor Munn said EMO has been quiet.

It was moved by Councillor Ross and seconded by Councillor Wellwood to accept the Fire Department and EMO report as presented. Motion carried.

10. **RECREATION & PARKS REPORT** – Councillor Ross said rink is being flooded. He purchased new nets for the hockey nets and new pickleball nets.

Councillor Ross commented that Winter Fun Day is scheduled for February 14 with snow day February 15. He asked if anyone had any new ideas to add.

It was moved by Councillor McKeil and seconded by Councillor Wellwood to accept the recreation and parks report as presented. Motion carried.

11. TOURISM and TRANSPORTATION REPORT:

Tourism:

Councillor McKeil said he met with Carrie Price of GMSC along with Mary Hunter on December 2. It was a productive meeting. She expressed interest in the kiosk that will be placed at the start of the trail. She also talked about accommodation levy.

Transportation:

Councillor McKeil said the speed sign has been installed and appears to be working.

Councillor McKeil said he attended the Housing Forum in Miramichi on November 26 and 27.

It was moved by Councillor Munn and seconded by Councillor Ross to accept the Tourism and Transportation report as presented. Motion carried.

12. CORRESPONDENCE

A copy of a letter was received from Robert Fawcett, JD Irving, Director Corporation Relations, with regards to Crown Lands and was addressed to Minister John Herron. This letter was signed by other Communities. Mayor Munn said he would write a response.

Mayor Munn said he attended the Save the Salmon session.

13. BUSINESS ARISING FROM THE MINUTES & UPDATES:

13.1 *Gas Tax Projects* – Mayor Munn said there is nothing to report at this time.

13.2 *Former Nursing Home* – Councillor Ross the Committee meets every 2 weeks now. New information was provided.

13.3 *Unightly Premises / Dangerous* – Councillor Munn has had some success in contacting people who are trying the help with this matter. Nolan Astle will inspect the building to see if it can be deemed dangerous.

13.4 *2026 Budget* – Mary Hunter informed Council that the 2026 Budget was approved.

14. NEW BUSINESS:

14.1 *Transfer of Funds* – Mary Hunter reviewed the expected surplus from the operating funds with Council.

It was moved by Councillor Ross and seconded by Councillor Wellwood that the sum of \$93,000 be transferred from the General Operating Fund to the General Capital Reserve Fund. Motion carried.

14.2 *GIC Renewal* – Mary Hunter reviewed the options for GIC Renewal. It was moved by Councillor Wellwood and seconded by Councillor McKeil to renew the GIC for 1 year non-redeemable. Motion carried.

14.3 *March 2026 Council Meeting Date Change* – Mary Hunter asked Council if the date could be changed for March as she had booked the Community Room in error for the week of March 23-27. It was moved by Councillor McKeil and seconded by Councillor Ross that the date of the March 2026 meeting be changed to March 30,2026.

15. DATE OF NEXT MEETING: The next regular monthly meeting will be held on January 26, 2026 at the Community Room at the Upper Miramichi Community Center.

16. ADJOURNMENT: The motion to adjourn was made by Councillor Wellwood at 8:02 pm.

Respectfully submitted,

Mary Hunter
Administrative Clerk/Treasurer

MA Douglas Munn,
Mayor