

**Rural Community of Upper Miramichi
6094 Route 8, Boiestown, October 28, 2024**

PLACE: The Council meeting of the Rural Community of Upper Miramichi was held in the Upper Miramichi Community Center on October 28 at 7:02 p.m.

ATTENDANCE: Deputy Mayor Grant Ross, Councillor Frank McKeil, Councillor Wendy Wellwood, Margie McKay-Lyons, Nolan Astle and Mary Hunter were in attendance. Councillor Dustin Munn and Mayor MA Douglas Munn send regrets.

1. **CALL TO ORDER:** Deputy Mayor Ross called the meeting to order.
2. **AGENDA:** It was moved by Councillor McKeil and seconded by Councillor Wellwood to approve the agenda as presented. Motion carried.
3. **MINUTES:** It was moved by Councillor McKeil and seconded by Councillor Wellwood to approve the minutes of September 23 as presented. Motion carried.
4. **NOTATION OF QUORUM:** Deputy Mayor Ross noted that a quorum was present.
5. **DECLARATION OF CONFLICT OF INTEREST:** No conflict declared by Council.
6. **RCMP REPORT:** No RCMP representative was present.
7. **GARBAGE COLLECTION CONTRACT:** Deputy Mayor Ross opened the tenders. The results are as follows:
Brewster Marine Inc. - 2025 -2027 - \$497,000.00: 2028 - 2029 - \$365,000.00
Joe's Garbage Pickup Ltd. – 2025 – 2027 \$621,357.75: 2028-2029 - \$490,017.69
8. **BUILDING INSPECTOR:** Nolan Astle presented his report.
9. **FINANCIAL REPORT:** Mary Hunter presented the financial report. It was moved by Councillor Wellwood and seconded by Councillor McKeil to accept the financial report. Motion carried.
10. **RSC UPDATE:** Mayor Munn was not present to deliver the report. Mary Hunter commented that Justin Forbes is the new Planning Director and Roberta McIntyre is the new CEO for GMSC.
11. **FIRE DEPARTMENT AND EMO REPORT** – Deputy Mayor Ross presented the report. Training was first aid course.

Firefighters will be at the Community Park to give out treat on Halloween. Members will also be at the firehall.

Fire Prevention was held at UMES school.

EMO – Council members will meet with John Glidden and team on November 4th.

It was moved by Councillor McKeil and seconded by Councillor Wellwood to accept the Fire Department and EMO report as presented. Motion carried.

12. RECREATION & PARKS REPORT – Deputy Mayor Ross said he is waiting for a new quote on fencing.

Cement pads and picnic tables are scheduled to arrive soon.

Walkers in the Community Park are enjoying the new benches that have been purchased.

Halloween in the Park will take place on October 31.

92.3 FM Radio held a special Small Town Challenge event in the Community Park on October 23. It was tied in with the 1st Anniversary of the Community Meals. There was a good turnout.

It was moved by Deputy Mayor Ross and seconded by Councillor Wellwood to accept the Recreation and Parks report as presented. Motion carried.

13. TOURISM and TRANSPORTATION REPORT:

Tourism:

Councillor McKeil said he will try to meet with Marty Norrad in the new year.

Transportation:

Councillor McKeil commented he has been getting calls about ditching.

Margie McKay-Lyons gave Council the prices she found for flashing speed signs.

It was moved by Councillor Wellwood and seconded by Deputy Mayor Ross to accept the Tourism and Transportation report as presented. Motion carried.

14. CORRESPONDENCE

A request for advertising in CMHA Mental Health Guide was declined.

Lindsey Palmer, the Communications and Marketing Manager at the Greater Miramichi Service Commission sent information regarding the volunteer driver program.

Rebecca Matchett sent an email regarding the Staying Healthy Clinic at the Central Miramichi Community Health Center.

15. BUSINESS ARISING FROM THE MINUTES & UPDATES:

15.1 *Gas Tax Projects* – Deputy Mayor Ross said the trail project on the lower end of McCarthy flats will be done soon.

15.2 *Personnel Policy Review* – Councillor Wellwood said she will co-ordinate with Mary Hunter to review some items of the policy.

15.3 *Former Nursing Home* – Deputy Mayor Ross said he has a meeting scheduled with Shane Thompson on October 29th.

There is a Housing Forum scheduled for November 19 to 21 in Miramichi.

15.4 *Code of Conduct for Council By-law* – Mary Hunter asked Council what changes they would like to have done in order to complete this by-law. Council had one suggestion. Mary said she would change that and have it ready for next meeting.

15.5 *CCFB Agreement* – Mary Hunter said she has still not heard back about the Five-year agreement yet.

15.6 *Donations and Grants* – Mary Hunter asked Council to give UMES Kindergarten \$500 instead of \$450. It was moved by Councillor McKeil and seconded by Councillor Wellwood to donate \$500 instead of \$450 to UMES Kindergarten. Motion carried.

16. NEW BUSINESS:

16.1 *Appointment of By-law Enforcement Officer* – Mary Hunter said a new employee needs to be appointed as the By-law enforcement officer.

The following is the resolution 2024-04 as moved by Councillor Wellwood and seconded by Councillor McKeil:

WHEREAS in accordance with Section 72 of the *Local Governance Act, SNB 2017, c 18*, Council may appoint By-Law Enforcement Officers for Upper Miramichi and determine their mandates.

BE IT RESOLVED that the following persons be individually appointed as a By-Law Enforcement Officer for the Rural Community of Upper Miramichi:

- 1) Kylan Sherrad

BE IT FURTHER RESOLVED THAT the By-Law Enforcement Officer (s) is employed for the preservation and maintenance of public peace.

AND THAT the duties, powers, authorities, and immunities of the Officer are as follows:

- a) The Officer has the powers as defined by Section 14(3) of the *Police Act, SNB 1977, c P-9.2*.
- b) The Officer has the duty to enforce all the By-Laws of the Upper Miramichi.
- c) The Officer has the lawful authority to investigate violations, perform inspections, enter lands, buildings, and other structures, issue tickets, lay information, serve documents, issue demands, orders and perform all other duties and tasks, in accordance with all the applicable Sections and Regulations of the *Local Governance Act, SNB 2017, c 18* and as established by By-Law.
- d) The Officer is authorized to exercise discretion in the course of their duties.

- e) The Officer is an officer acting under the law and is protected in accordance with the *Protection of Persons Acting Under Statute Act, RSNB 2011, c 210*.

BE IT FURTHER RESOLVED THAT the above-mentioned appointments continue as long as the Officer is employed or retained by the Rural Community of Upper Miramichi.

It was moved by Councillor McKeil and seconded by Councillor Wellwood to rescind Resolution 2024-02. Motion carried.

17. DATE OF NEXT MEETING: The next regular monthly meeting will be held on November 25, 2024 at the Community Room at the Upper Miramichi Community Center.

18. ADJOURNMENT: The motion to adjourn was made by Councillor Wellwood at 8:19 pm.

Respectfully submitted,

Mary Hunter
Administrative Clerk/Treasurer

MA Douglas Munn,
Mayor