

**Rural Community of Upper Miramichi
6094 Route 8, Boiestown, December 16, 2024**

PLACE: The Council meeting of the Rural Community of Upper Miramichi was held in the Upper Miramichi Community Center on December 16 at 7:02 p.m.

ATTENDANCE: Mayor MA Douglas Munn, Councillor Grant Ross, Councillor Frank McKeil, Councillor Wendy Wellwood, Councillor Dustin Munn, Margie McKay-Lyons and Mary Hunter were in attendance. Nolan Astle was not present

1. **CALL TO ORDER:** Mayor MA Douglas Munn called the meeting to order.
2. **AGENDA:** It was moved by Councillor Ross and seconded by Councillor McKeil to approve the agenda as presented. Motion carried.
3. **MINUTES:** It was moved by Councillor McKeil and seconded by Councillor Wellwood to approve the minutes of November 25 as presented. Motion carried.
4. **NOTATION OF QUORUM:** Mayor MA Douglas Munn noted that a quorum was present.
5. **DECLARATION OF CONFLICT OF INTEREST:** No conflict declared by Council.
6. **RCMP REPORT:** No RCMP representative was present.
7. **BUILDING INSPECTOR:** Nolan Astle was not present.
8. **RSC UPDATE:** Mayor Munn was said he has met with Roberta McIntyre, CEO of GMSC. He said he had 3 meetings scheduled.
9. **FIRE DEPARTMENT AND EMO REPORT** – Councillor Munn reported the fire department had 2 MVA’s and one tree on the line.

Christmas party was a success. Brett Carr announced his retirement.

EMO – Councillor Munn said the EMO plan will be revisited in the new year.

It was moved by Councillor McKeil and seconded by Councillor Ross to accept the Fire Department and EMO report as presented. Motion carried.

10. **RECREATION & PARKS REPORT** – Deputy Mayor Ross said the fencing has been completed.

Councillor Ross said the lights have been fixed at the Park. Hogan’s finished the trail project.

Winter Fun Day is scheduled for February 15th and 16th is the storm date. Fireworks have been booked. Margie McKay-Lyons will check with Harold Fairley for sleigh rides.

It was moved by Councillor Munn and seconded by Councillor Wellwood to accept the Recreation and Parks report as presented. Motion carried.

11. TOURISM and TRANSPORTATION REPORT:

Tourism:

Councillor McKeil said one of the tourism signs has been stolen. He said he will get in touch with Marty Norrad in the new year to talk about a celebration for Tom Boies.

Transportation:

Councillor McKeil said he has nothing to report for this month.

It was moved by Councillor Wellwood and seconded by Councillor Ross to accept the Tourism and Transportation report as presented. Motion carried.

12. CORRESPONDENCE

Thank you note from the Legion poppy fund.

UMES made a visit to the office to sing and present a thank you card.

13. BUSINESS ARISING FROM THE MINUTES & UPDATES:

13.1 *Gas Tax Projects* – Councillor Munn said an open house may be planned for the Trailhead. The new shelters need to have the roof done for each of them. Mary Hunter will get Darcy to complete this.

13.2 *Personnel Policy Review* – Councillor Wellwood said she is still working on it.

13.3 *Former Nursing Home* – Councillor Ross gave an update on the project.

13.4 *Code of Conduct for Council By-law* – Mary Hunter read the Code of Conduct By-law 01-2024 in title only.

It was moved by Councillor Ross and seconded by Councillor Wellwood to accept the third reading by title only of By-Law No. 01-2024 Respecting the Code of Conduct for Council. Motion carried.

13.5 *Garbage Contract* – Mary Hunter informed Council that the new 3-year contract for garbage pickup has been signed.

13.6 *RCUM Budget 2025* – Mary Hunter presented the 2025 budget.

It was moved by Councillor McKeil and seconded by Councillor Wellwood:

BE IT RESOLVED THAT: The sum of **\$ 1,105,957** be the total operating budget of Upper Miramichi, that the sum of **\$745,702** be the Warrant of the local government for the ensuing year, and that the tax rate(s) for the local government be **\$ 0.5068**, and **\$0.5068**. The Council orders and

directs the levying by the Minister of Local Government of said amount on real property liable to taxation under the Assessment Act within the local Government of Upper Miramichi. Motion carried.

13.7 *PAC By-law* – Councillor Munn read the By-law No. 02-2024 Respecting the Planning Advisory Committee Policies and Procedures in its entirety.

It was moved by Councillor Ross and seconded by Councillor McKeil to accept the first reading in its entirety of By-Law No. 02-2024 Respecting the Planning Advisory Committee Policies and Procedures. Motion carried.

Councillor Munn read the By-law No. 02-2024 Respecting the Planning Advisory Committee Policies and Procedures in title only.

It was moved by Councillor McKeil and seconded by Councillor Wellwood to accept the second reading by title only of By-Law No. 02-2024 Respecting the Planning Advisory Committee Policies and Procedures. Motion carried.

14. NEW BUSINESS:

14.1 *Central NB Self Help* – It was moved by Councillor Munn and seconded by Councillor McKeil to contribute \$500 to the Central NB Self Help. Motion carried.

14.2 *Contribution funds* – It was moved by Councillor Ross and seconded by Councillor Wellwood to defer the contribution funds of \$14,080.70 until Council decides what to apply the money to. Motion carried.

14.3 *Transfer of funds* – It was moved by Councillor Munn and seconded by Councillor McKeil that the sum of \$21,000 be transferred from General Operating Fund to the General Capital Reserve Fund. Motion carried.

14.4 *GIC* – Mary Hunter presented the recommendations of RBC representatives for the renewal of the GIC. It was moved by Councillor McKeil and seconded by Councillor Ross to go with the one year prime-linked cashable GIC. Motion carried.

15. DATE OF NEXT MEETING: The next regular monthly meeting will be held on January 27, 2025 at the Community Room at the Upper Miramichi Community Center.

16. ADJOURNMENT: The motion to adjourn was made by Councillor Ross at 8:00 pm.

Respectfully submitted,

Mary Hunter
Administrative Clerk/Treasurer

MA Douglas Munn,
Mayor